



---

# MEDINA MUNICIPAL COURT

## 2011 Annual Report

---

DALE H. CHASE, JUDGE

NANCY L. ABBOTT, CLERK

---

# **MEDINA MUNICIPAL COURT 2011 ANNUAL REPORT**

**MARCH 31, 2012**

Medina City Council & Mayor  
Medina County Commissioners

The following is the yearly report of operations for the Medina Municipal Court as required by Ohio Revised Code Sec. 1901.14.

The Court received new filings of 13,507 cases and terminated 13,554 cases.

These cases generated \$3,736,915.88 of disbursements, which include bond and civil judgments.

The Brunswick Mayor's Court, which is within the Court's jurisdiction, provided the following information:

<b>CASE TYPE</b>	<b>CASES FILED</b>	<b>CASES TRANSFERRED TO MEDINA MUNICIPAL COURT</b>
Traffic	3,303	138
OVI	200	15
Criminal	890	99
Other	794	0
<b>TOTAL</b>	<b>5,187</b>	<b>252</b>

## **CASE FILINGS AND TERMINATION STATISTICS**

Lori A. Henry, Court Administrator

The following is a report of the Medina Municipal Court on cases filed and terminated for each case type as established by the Ohio Supreme Court. The information provided is taken from the Administrative and Individual Judge Reports of the Ohio Supreme Court.

<b>CRIMINAL &amp; TRAFFIC CASES</b>					
	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>
<b>FELONIES</b>					
Cases Filed:	218	166	150	166	184
Cases Terminated:	216	167	151	165	181
<b>MISDEMEANORS</b>					
Cases Filed:	1,782	1,690	1,804	1,941	1,981
Cases Terminated:	1,704	1,672	1,809	1,816	1,864
<b>D.U.I.</b>					
Cases Filed:	544	558	664	596	713
Cases Terminated:	540	545	659	597	696
<b>TRAFFIC</b>					
Cases Filed:	7,550	8,193	9,678	10,958	10,912
Cases Terminated:	7,592	8,050	9,808	11,012	10,799
<b>CIVIL CASES</b>					
<b>PERSONAL INJURY / PROPERTY DAMAGE</b>					
Cases Filed:	22	38	28	35	46
Cases Terminated:	26	33	39	29	43
<b>CONTRACTS</b>					
Cases Filed:	1,573	1,573	1,764	1,717	1,140
Cases Terminated:	1,644	1,544	2,062	1,462	919
<b>F.E.D. (Forcible Entry &amp; Detainer)</b>					
Cases Filed:	570	527	536	542	517
Cases Terminated:	551	567	607	438	470
<b>OTHER CIVIL</b>					
Cases Filed:	958	1,223	1,534	1,694	1,528
Cases Terminated:	980	1,380	1,759	1,573	1,366
<b>SMALL CLAIMS</b>					
Cases Filed:	290	358	346	363	372
Cases Terminated:	301	323	381	390	375
<b>TOTAL FILED:</b>	<b>13,507</b>	<b>14,326</b>	<b>16,504</b>	<b>18,012</b>	<b>17,393</b>
<b>TOTAL TERMINATED:</b>	<b>13,554</b>	<b>14,281</b>	<b>17,275</b>	<b>17,482</b>	<b>16,713</b>

**CASE LOAD COMPARISON BY ARRESTING AGENCIES**  
**TOTAL TRAFFIC AND CRIMINAL CASES FILED**

<b>Agency</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>
Brunswick Hills Twp.	731	882	1,065	1,406	1,367
Brunswick City	512	512	551	465	606
Chippewa Lake	0	0	0	0	0
Division of Wildlife	10	31	43	51	39
Hinckley Twp.	625	715	554	462	696
Lafayette Twp.	52	15	40	32	52
Litchfield Twp.	45	30	60	145	169
Liverpool Twp.	21	16	17	19	22
Medina City Bldg. Dept.	40	10	10	16	4
Medina County Parks	7	3	6	11	8
Medina Co. Drug Task Force	46	21	7	17	8
Medina Dog Warden	4	9	15	4	1
Medina City Police	2,037	2,027	2,893	3,341	3,438
Medina City Fire Dept.	0	0	0	0	0
Medina City Water Dept.	0	0	0	0	1
Medina City Zoning	4	17	9	6	1
Medina Sanitation Dept.	0	0	0	0	6
Medina Township Police	689	861	841	943	839
Medway Enforcement Group	2	0	0	0	0
Metro Parks	77	57	63	20	40
Montville Township Police	791	970	988	1,065	923
North Royalton	3	2	3	2	1
Ohio Bureau Workers' Comp	1	0	0	0	0
Ohio Investigative Unit	22	7	8	17	12
Dept. of Agriculture	0	0	0	0	0
Ohio Dept. Liquor Control	0	0	0	0	0
Ohio State Patrol	3,184	3,070	3,444	4,069	3,976
Private Citizens	28	35	28	29	21
Sheriff Dept.	595	620	756	723	754
S.P.C.A.	7	6	4	6	3
Spencer Village	194	309	343	125	149
State of Ohio	2	1	4	5	7
Strongsville	0	0	1	0	0
Zoning Violations	2	0	3	3	1
Chippewa Lake - Zoning	5	8	0	1	1
EPA	0	0	0	0	1
Chippewa Village Constable	3	2	0	0	0
Lodi	0	1	0	0	0
Medina Township - Zoning	0	1	0	0	0
Ohio Dept of Transportation	<u>2</u>	<u>2</u>	<u>1</u>	<u>1</u>	<u>0</u>
Total	9,741	10,240	11,757	12,984	13,146
Reactivated Cases	<u>353</u>	<u>367</u>	<u>539</u>	<u>677</u>	<u>644</u>
Total	10,094	10,607	12,296	13,661	13,790

**CASE LOAD COMPARISON BY ARRESTING AGENCIES**  
**DRIVING UNDER THE INFLUENCE OF ALCOHOL CASES**

<b>Agency</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>
Brunswick Hills Twp.	29	23	38	27	22
Brunswick City	63	88	87	59	83
Chippewa Lake	0	0	0	1	0
Hinckley Twp.	39	31	31	20	42
Lafayette Twp.	2	2	7	5	9
Liverpool Twp.	0	0	0	0	0
Medina City	137	101	137	105	123
Medina County Parks	0	0	0	1	1
Medina Twp.	22	34	54	61	69
Metro Parks	1	0	1	0	1
Montville Twp.	34	41	51	54	50
North Royalton	2	1	1	0	1
Ohio State Patrol	157	160	168	192	254
Sheriff Dept.	38	46	57	37	41
Spencer Village	<u>7</u>	<u>6</u>	<u>4</u>	<u>1</u>	<u>2</u>
Total	531	533	636	563	698
Reactivated Cases	<u>13</u>	<u>25</u>	<u>28</u>	<u>33</u>	<u>15</u>
Total	544	558	664	596	713

**CASE LOAD COMPARISON BY ARRESTING AGENCIES  
TOTAL OTHER TRAFFIC CASES**

<b>Agency</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>
Brunswick Hills Twp.	616	756	914	1,294	1,256
Brunswick City	257	227	265	253	332
Chippewa Lake	0	0	0	0	0
Division of Wildlife	0	0	0	1	0
Hinckley Twp.	518	611	488	418	592
Lafayette Twp.	50	13	24	17	23
Litchfield Twp.	45	30	60	145	169
Liverpool Twp.	21	16	17	19	22
Medina City	1,072	1,263	1,993	2,330	2,486
Medina County Parks	0	0	0	0	0
Medina Twp.	544	695	664	740	632
Metro Parks	15	21	12	6	14
Montville Twp.	671	821	822	890	761
North Royalton	0	1	2	2	0
Ohio State Patrol	2,950	2,829	3,207	3,812	3,645
Sheriff Dept.	361	360	464	478	425
Spencer Village	160	283	326	114	135
State of Ohio	0	0	0	3	3
Chippewa Lake Constable	2	0	0	0	0
Strongsville	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>
Total	7,282	7,927	9,259	10,522	10,495
Reactivated Cases	<u>268</u>	<u>266</u>	<u>419</u>	<u>436</u>	<u>417</u>
Total	7,550	8,193	9,678	10,958	10,912

**CLERK OF COURT  
NANCY L. ABBOTT**

The following is a Statement of Receipts and Disbursements of the Medina Municipal Court for the period January 1, 2011 through December 31, 2011.

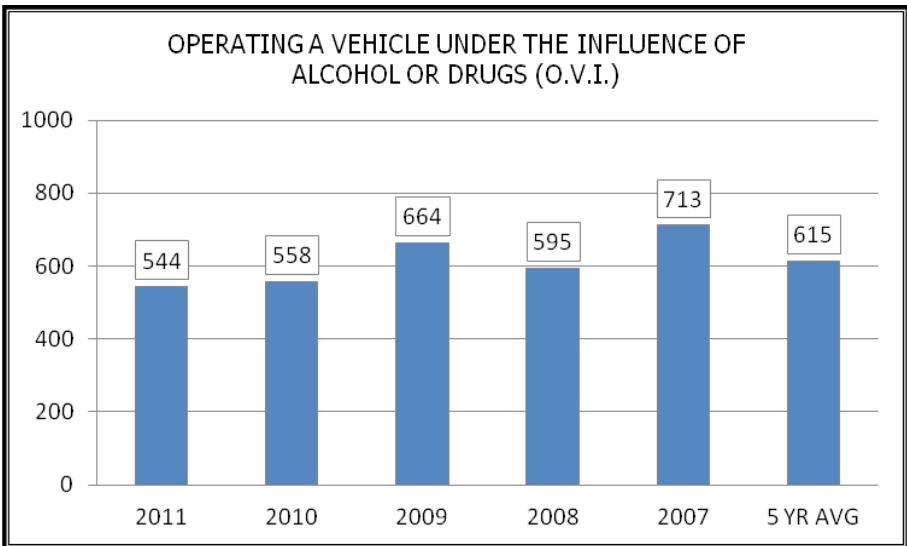
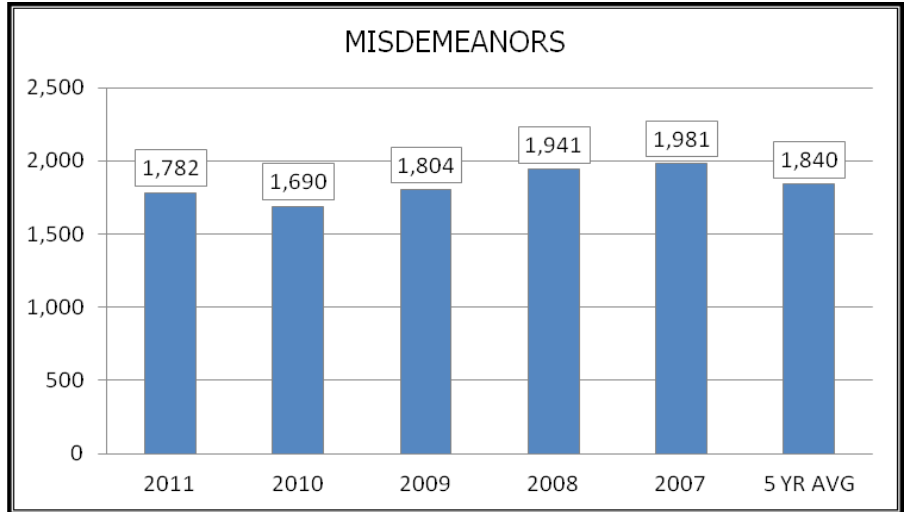
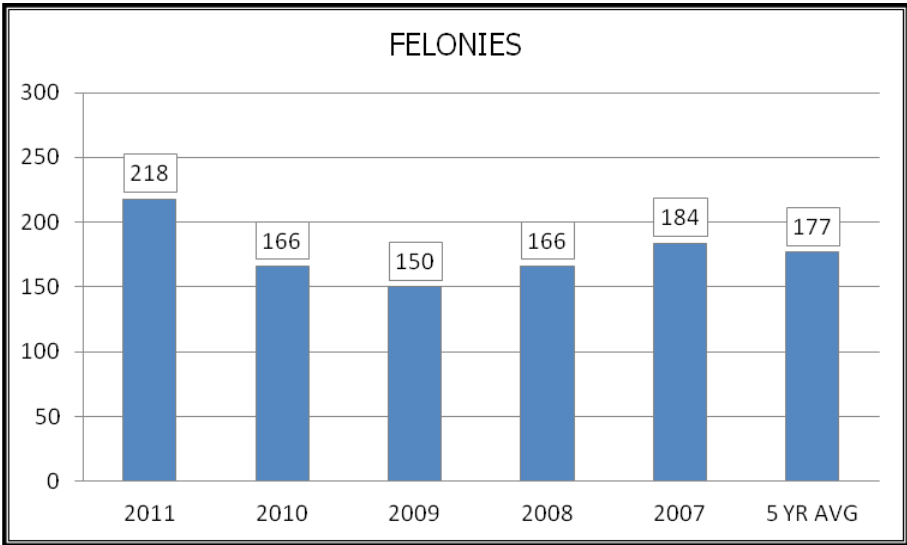
<b>BOND ACCOUNT</b>		
Cash Receipts:		
Balance as of January 1, 2011		82,715.02
Total receipts for 2011		516,795.08
Disbursements:		
Total disbursements for 2011		480,086.60
Adjustments		-10,000.00
Balance as of December 31, 2011		129,423.50
<b>CIVIL / LANDLORD-TENANT / TRUSTEE DIVISION</b>		
Cash Receipts:		
Balance as of January 1, 2011		97,716.25
Cash Receipts		1,943,690.55
Adjustments		-331.29
Disbursements:		
Court Costs		306,739.24
Bailiff Fees		7,701.00
Computer Legal Service Fee		10,131.00
Computer Capital Improvement Fund		33,770.00
Court Administrative Fee		834.05
Bank Processing Fee		6,740.00
Special Projects Fund		67,540.00
Paid Judgments & Adjustments		1,391,195.85
Returned Security for Costs		58,043.98
Witness Fees		16.50
State Fees		82,570.95
Foreign Sheriff Fees		223.29
Total Civil Disbursement to Medina City		433,455.29
Total Other Civil Disbursements		1,532,050.57
Balance as of December 31, 2011		75,569.65
<b>CRIMINAL/TRAFFIC ACCOUNT</b>		
Cash Receipts:		
Balance as of January 1, 2011		0.00
Total CR/TR Receipts for 2011		2,204,865.31
Bank Interest (Sweep Account)		0.00
Total Receipts 2011		2,204,865.31

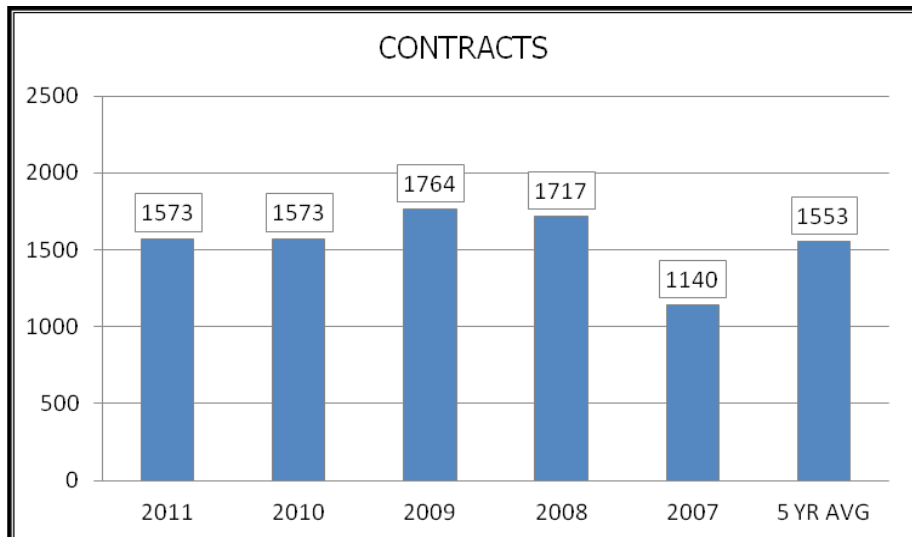
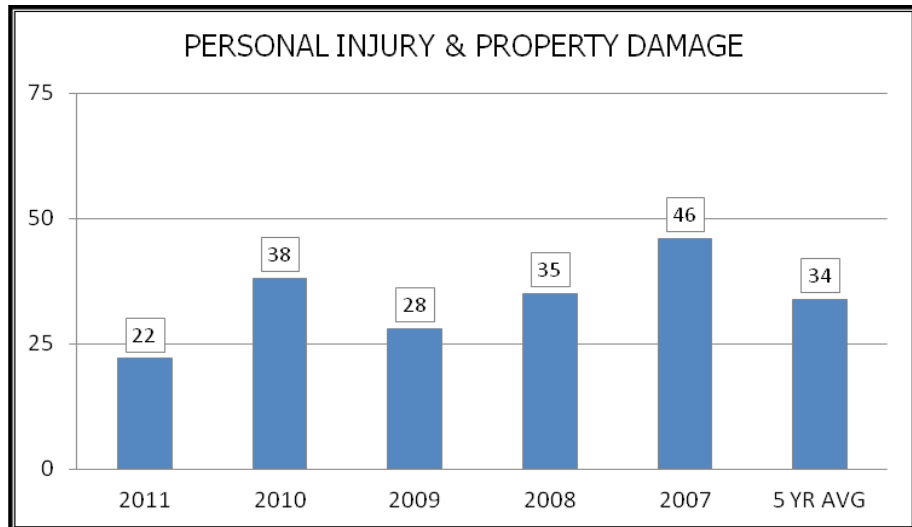
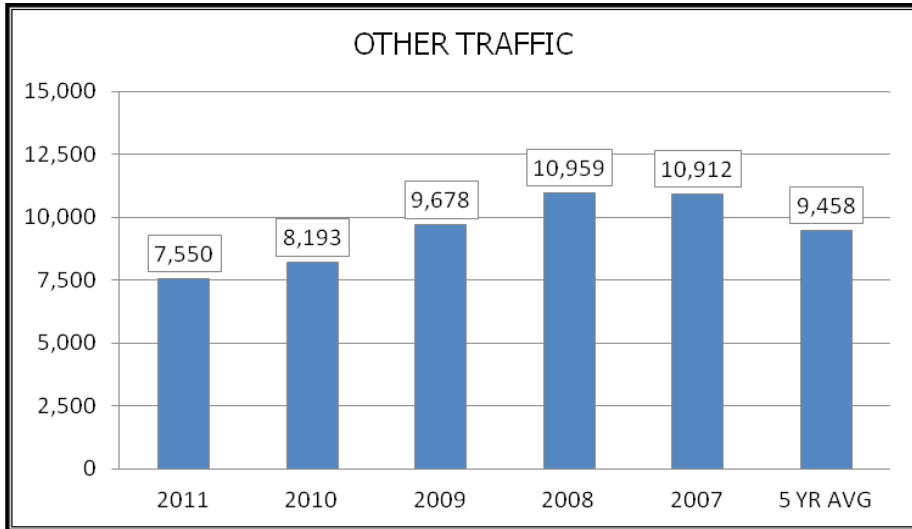
City Disbursements: City of Medina Finance Director		
	City Police Fines	49,162.46
	State Highway Patrol Fines	80,764.20
	Building Code Fines	850.00
	Zoning Fines	100.00
	Medina Street Maintenance	100.00
	Reimbursed Jury & Witness Fees	348.00
	Expungement Fees	0.00
	Court Costs	469,003.35
	Court Reporter Costs	32,932.73
	Indigent Drivers Alcohol Treatment Act	16,552.10
	Computer Legal Service Fund	26,693.00
	Medina City DUI Enforcement Act	2,257.66
	Medina City Drug Enforcement Act	0.00
	Probation Service Fund	120,939.33
	Computer Capital Improvement Fund	88,881.56
	Special Projects Fund	194,850.15
	Bank Processing Fee	17,662.00
	Indigent Interlock Fund	19,352.50
	<b>Total Criminal Disbursements to Medina City</b>	<b>1,120,449.04</b>
County Disbursements: Treasurer - County of Medina		
Brunswick City Fines:		
	4511-4513 Sections	16,425.00
	All Other Sections	29,466.95
	Aud. Cir. 81-5	5,284.45
Medina City Police Fines - State Code:		
	4511-4513 Sections	31,350.84
	All Other Sections	33,235.11
	Aud. Cir. 81-5	20,074.34
10% Ohio State Patrol Fines		
	4511-4513 Sections	18,245.76
	All Other Sections	318.80
	Aud. Cir. 81-5	1,622.09
Brunswick Hills Police Fines:		
	4511-4513 Sections	24,980.00
	All Other Sections	6,404.95
	Aud. Cir. 81-5	7,090.00
Chatham Township Police Fines:		
	4511-4513 Sections	0.00
	All Other Sections	0.00
	Aud. Cir. 81-5	0.00
Cleveland Metro Parks		
	4511-4513 Sections	0.00
	All Other Sections	0.00
	Aud. Cir. 81-5	0.00
Hinckley Police Fines:		
	4511-4513 Sections	61,733.40
	All Other Sections	6,473.80
	Aud. Cir. 81-5	4,519.00

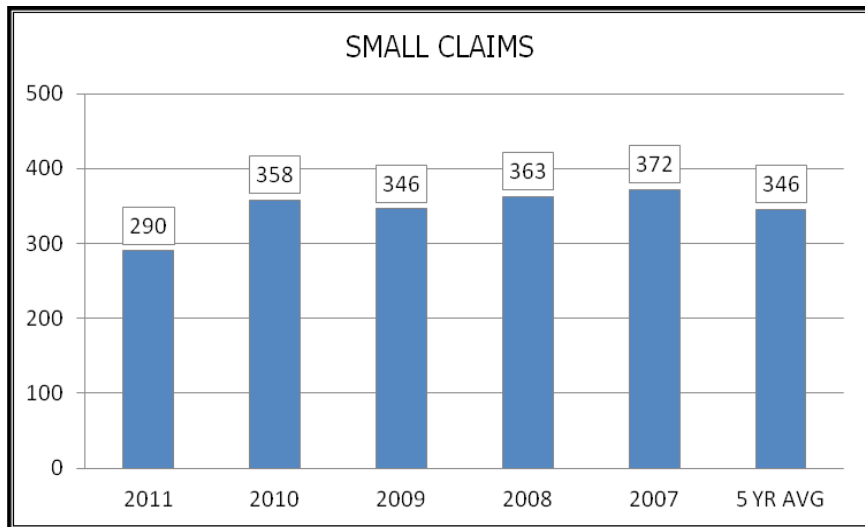
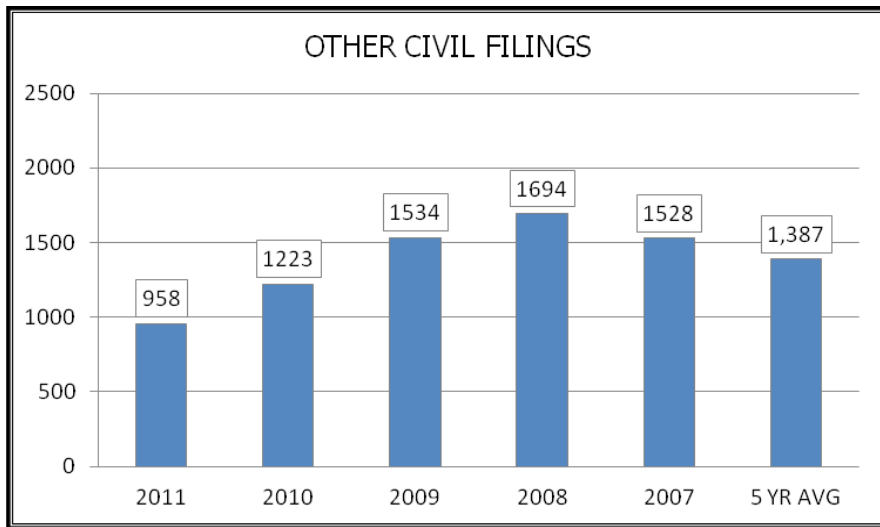
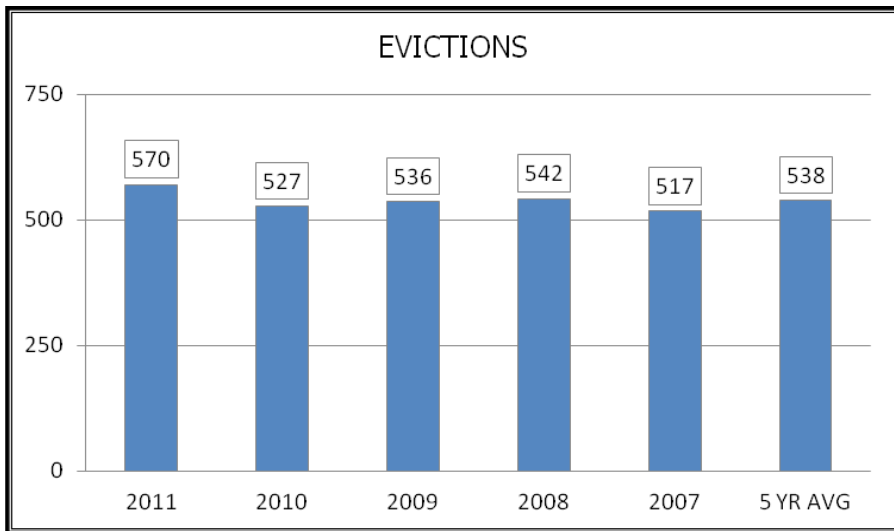


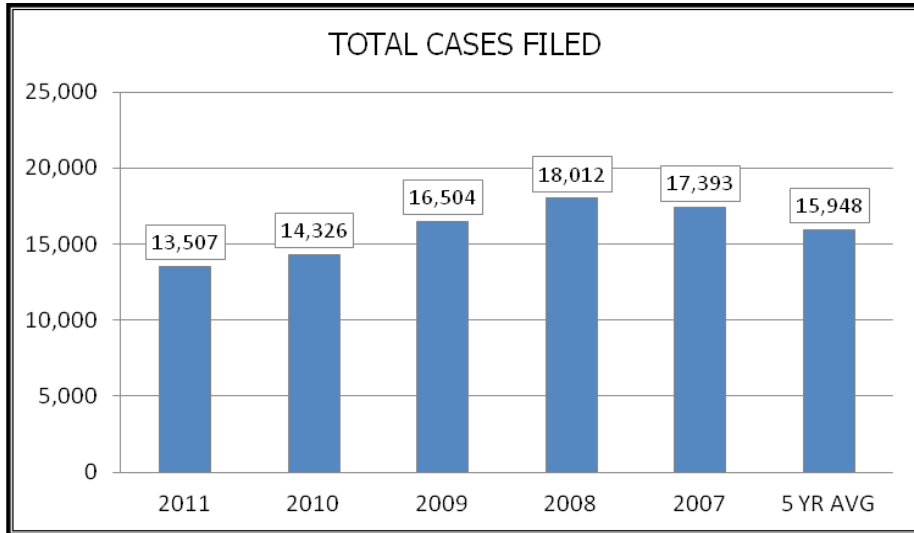
Lafayette Police & Constable Fines:		
	4511-4513 Sections	2,621.00
	All Other Sections	24.00
	Aud. Cir. 81-5	781.00
Litchfield Police & Constable Fines:		
	4511-4513 Sections	1,680.00
	All Other Sections	0.00
	Aud. Cir. 81-5	1,030.00
Liverpool Township & Constable Fines:		
	4511-4513 Sections	1,244.50
	All Other Sections	0.00
	Aud. Cir. 81-5	50.00
Medina County Park Fines		
	4511-4513 Sections	0.00
	All Other Sections	0.00
	Aud. Cir. 81-5	0.00
Medina Township Fines:		
	4511-4513 Sections	34,232.50
	All Other Sections	7,350.95
	Aud. Cir. 81-5	12,250.00
Montville Township Fines:		
	4511-4513 Sections	48,945.75
	All Other Sections	6,816.45
	Aud. Cir. 81-5	13,584.50
Spencer Village Fines:		
	4511-4513 Sections	3,150.00
	All Other Sections	375.00
	Aud. Cir. 81-5	100.00
Chippewa Lake Fines:		
	4511-4513 Sections	0.00
	All Other Sections	0.00
	Aud. Cir. 81-5	0.00
Expungements:		
		1,560.00
Indigent Application Fee:		
		16,313.82
Medina County Dog Warden Fines:		
		150.00
Highway Maintenance Fund:		
		3,686.50
Jury & Witness Fees:		
		2,027.00
Medina County Park Fines:		
		150.00
Medina County Liquor Fines:		
		893.00
Medina County Sheriff Fines		
		46,611.50
STATE DISBURSEMENTS:		
Treasurer, State of Ohio:		
	OSP Fines	100,915.65
	Victimes of Crime	67,215.00
	General Fund	0.00
	Expungements	2,790.00
	Seat Belt Fines	23,489.00
	Liquor Fines	613.00
	Justice Program Service Fund	0.00
	Child Safety Act	723.75
	Drug Law Enforcement Fund	25,665.34
	Indigent Driver Interlock Fund	177.50
	Indigent Defense Support Fund	235,116.25
	Indigent Driver Alcohol Treatment	7,712.31
Total State Distributions		464,417.80

MISC. DISTRIBUCTIONS:		
Neil Hassinger, Medina County Sheriff - Fees:		8,647.93
Medina County Auditor - Sheriff DUI Enforcement:		1,040.00
Medina County DUI Jail Costs:		27,236.10
Brunswick City Clerk - Fines & Costs:		35,102.05
Brunswick City Clerk - DUI Enforcement:		2,230.00
Cleveland Metro Parks - Fines:		4,355.00
Cleveland Metro Parks - DUI Enforcement:		0.00
Lafayette Police Fees:		5.00
Lafayette DUI Enforcement:		25.00
Spencer Village Fines:		12,882.00
Spencer Village DUI Enforcement:		185.00
Hinckley Police Fines:		2,860.00
Hinckley DUI Enforcement:		795.00
Hinckley Resolution Fines		0.00
Brunswick Hills Police Fees:		3,415.00
Brunswick Hills DUI Enforcement:		465.00
Montville Twp. Police Fees:		3,620.00
Montville Twp. DUI Enforcement:		853.00
Montville Twp. Resolutions Fines:		50.00
Medina Twp. Police Fees:		3,024.50
Medina Twp. DUI Enforcement:		505.00
Medina Twp. Resolution Fines:		0.00
North Royalton DUI Enforcement:		0.00
Chippewa Lake Village Fines:		100.00
Ohio State Patrol DUI Enforcement:		2,689.50
Ohio State Patrol Drug Enforcement:		0.00
Medina County Treasurer - Law Library:		7,000.00
Ohio Department of Natural Resources:		1,881.50
Ohio Board of Pharmacy:		16,634.50
Ohio Public Safety Fees:		0.00
Capital Recovery Collections		9,639.22
SPCA Fines:		800.00
Cuyahoga County Sheriff:		273.16
Franklin County Sheriff:		44.88
Lorain County Sheriff:		250.95
Summit County Sheriff:		355.40
Wayne County Sheriff:		133.82
Misc. Medina County Sheriff Fees:		48.00
<b>TOTAL CRIMINAL &amp; TRAFFIC DISBURSEMENTS:</b>		<b>\$2,204,865.31</b>









## **PROBATION DEPARTMENT**

Marirose Power, Chief Probation Officer

The probation department employs three full time general supervision officers, a part-time officer supervising a specialized caseload of drug offenders, a full time intensive supervision probation officer, a full time chief probation officer, and three part time clerical staff. Grants from the State of Ohio Department of Rehabilitation and Correction fund the salaries of the ISP officer and one of the clerical staff. The ISP program serves both the Medina and Wadsworth Municipal Courts.

Slightly more than 1,300 cases were referred for presentence investigation, and 140 sealing of records investigations were completed. Additionally, 533 traffic cases were reviewed prior to sentencing.

Five hundred twenty-eight new offenders were placed on probation. Of these, 52% were convicted of an OVI offense, 9% were convicted of drug offenses, 9% were convicted of underage alcohol violations, 8% were convicted of domestic violence/threatening domestic violence, 6% were convicted of property crimes, and 5% were convicted of offenses of violence or threats of violence. The remaining 11% included various criminal charges such as; telecommunications harassment, violating protection orders, child endangering, and cruelty to animals.

The department conducted 2,975 reporting appointments and required over 1,500 drug tests. The probation department also supervised 51 persons not sentenced to probation supervision, who were completing court -ordered community service, ranging from 24 to 500 hours each. All of the court's electronically monitored house arrest commitments were also monitored by probation, as well as all bond reporters.

One hundred five individuals were formally charged with violating conditions of probation.

## **ALCOHOL TREATMENT FUNDS AND JAIL COSTS**

The Court collected \$38,305.07 for the Indigent Drivers Alcohol Treatment Act (IDATA) in 2010. These funds can be used to pay for treatment of indigent defendants. The Court also collected \$27,236.10 for Driving Under the Influence of Alcohol jail costs, which was paid to the Medina County Auditor. The Court disbursed to townships, cities, Medina County and the State of Ohio a total of \$10,005.16 from funds collected under the Driving Under the Influence of Alcohol Act. These funds may be used by the arresting agencies for equipment, training, and enforcement of driving under the influence of alcohol laws.

## **BAILIFF'S OFFICE**

Carl Meding, Bailiff

The Bailiff's Office employs one Bailiff and four full-time Deputy Bailiffs. Bailiffs are responsible for courtroom and building security, attending to the Court's electronic recording system, and overseeing the activities of all individuals present in the building and on the grounds. The Bailiff's Office supervises six part-time security personnel who operate the Court's metal detector and screen all persons entering the building.

One Deputy Bailiff is responsible for the service of subpoenas and other court papers throughout the Court's jurisdiction, including executing evictions and Court ordered sales of property. In 2011, The Bailiff's Office supervised 195 evictions, a 40.3% increase compared to 2010. See Table #1

The Bailiff's Office maintains and operates the Court's Law Enforcement Automated Data System (LEADS), and recently received its fourth straight excellent rating during the biennial 2011 audit cycle.

The Bailiff's Office actively pursues people who have failed to appear at Court, or have otherwise ignored Court orders. During 2011, The Court's bailiffs physically arrested 78 defendants and cleared a total of 502 warrants by all means. (See Table #2) The enforcement of warrants for fines and costs due the Court, resulted in collections of \$59,648.60. This warrant activity also includes the publication and distribution of the Court's Most Wanted Posters. This allows the community to assist in resolving outstanding warrants. Table #3 details warrants on hand.

A unique program administered by the Bailiff's Office is the entry of information on certain convicted defendants into the Federal National Crime Information Center's (NCIC) Supervised Release File. This file helps track those convicted defendants who have been placed on probation. The program began in April 2006 and currently remains the only program authorized at the municipal court level in Ohio to independently enter these probationers into NCIC. At the end of 2011, the Court maintained 487 entries in NCIC.

During 2011, the Court recorded 217 contacts with other law enforcement agencies dealing with these probationers. These contacts include relatively minor traffic citations, and other involvement in more serious matters such as OVI, felonious assault, assaulting a corrections officer, drug trafficking, and domestic violence. Another probationer was a fatality in a motor vehicle crash where abuse of prescription medicines may have been involved.



TABLE #1		
EVICTION ACTIVITY		
(FORCIBLE ENTRY AND LOCK CHANGE)		
YEAR	NUMBER OF EVICTIONS	
2007	139	
2008	175	
2009	130	
2010	139	
2011	195	

The activity of the warrant enforcement bailiff is reflected in the following report:

TABLE #2		
TOTAL NUMBER OF WARRANTS RESOLVED:		502
TOTAL NUMBER OF DEFENDANTS:		471
WARRANTS RESOLVED BY ACTION TAKEN:		
	Executed By Arrest:	78
	Came to Court After Home Visit:	118
	Came to Court After Phone Contact:	232
	Came to Court After Warrant Block Letter:	70
	Resolved Via Most Wanted Poster Program	34
NUMBER OF HOME VISITS MADE:		668

TABLE #3		
WARRANTS ON HAND		
NUMBER OF FAILURE TO APPEAR WARRANTS:		384
NUMBER OF CIVIL SHOW CAUSE WARRANTS:		11
NUMBER OF FINE & COSTS DUE WARRANTS:		117
UNRESOLVED FINES:		\$55,624.70
AVERAGE UNRESOLVED FINE:		\$475.42
TOTAL WARRANTS ON HAND:		512
(As of 03/04/12)		

## **CONTINUING EDUCATION**

All judicial seminars are through the Judicial College of the Supreme Court of Ohio unless otherwise noted.

### **Judge Chase is an active member of the Ohio Association of Municipal/County Court Judges**

Judge Chase attended the following association meetings and seminars:

- February 2011 – Association of Municipal/County Court Judges of Ohio 2011 Winter Conference
- August 2011 – *The Watergate CLE*; Ohio State Bar Association
- October 2011 – Court Technology Conference 2011; National Center for State Courts.

### **Magistrates Lawrie, Leggett and Dougherty are active members of the Ohio Association of Magistrates.**

Chief Magistrate Lawrie continues to serve on the Supreme Court of Ohio's Commission on Technology and the Courts. Chief Justice Thomas Moyer appointed Magistrate Lawrie to the commission in 2008. The commission's purpose is to "chart a course for the deployment of technology in Ohio's justice system."

Chief Magistrate Lawrie attended the following association meetings and seminars:

- April 2011 – Ohio Association of Magistrates 2011 Spring Conference: *The Five Stages of Legal Reasoning, Children of Alcoholic and Addicted Parents, Promoting Professionalism on and from the Bench, A Walk in Their Shoes: Poverty from the Other Side of the Bench, Famous American Jurists*
- September 2011 – Ohio Association of Magistrates 2011 Fall Conference – *Selected Evidentiary Issues, Ohio Courts Update, Subrogation and Surrounding Issues, Motivating Employees in Challenging Times*

Chief Magistrate Lawrie presented the following Judicial College seminars:

- June 2011 – *Personal Technology for Judges and Magistrates*
- August 2011 – *Electronic Legal Research*

In August 2011, Magistrate Lawrie participated in the Supreme Court of Ohio's Judicial College Annual Faculty Planning Meeting. At this meeting about 50 judges and magistrates planned the courses that the Judicial College will present to judges, magistrates, and court personnel in 2012.

Magistrate Leggett attended the following association meetings and seminars:

- April 2011 – Ohio Association of Magistrates 2011 Spring Conference – *Evidence by the Numbers, A Walk in Their Shoes: Poverty from the Other Side of the Bench, Famous American Jurists*

Magistrate Dougherty attended the following association meetings and seminar:

- September 2011 – Ohio Association of Magistrates 2011 Fall Conference: *Meeting the Pro Se Challenge, Challenging Evidence Issues, Subrogation and Surrounding Issues, Motivating Employees in Challenging Times*

## **COMPUTER DEVELOPMENTS**

Rich Armstrong, Management Information Specialist

The court employs a Management Information Specialist to coordinate all technology applications. The current equipment in place consists of 41 printers, 5 printer/copier/fax systems, 47 desktop and 3 laptop PC's. A Dell 2900 server holds the court records, while another Dell 2900 server handles the online court access and a Snap Gear firewall appliance was installed to protect the internal computer systems. The Norton Antivirus was updated to Symantec Endpoint 12.0 for more thorough protection of the network. The installed value of computers and software is approximately \$500,000, of which zero dollars came from the City of Medina General Fund.

The Court transition to the new computer system and Case Management software from Civica Systems of Englewood, Ohio is continuing with the Civil application remaining to be installed. The software is continually upgraded throughout the year. The upgrade will take approximately two years to complete. The software was upgraded for the Criminal/Traffic Division, Probation and document scanning. Civil began the conversion to Client Server in 2011. The Court records are backed up daily to an IBM Ultrium tape drive and stored off site and the Friday tapes are stored at the Gateway facility for additional safety.

The Court added 3 Wi-Fi access points to the building allowing employees and guests to access the internet. Two LEADS computer systems are in use by the Court allowing timely lookup of data for the Court processing as well as reducing the workload for the Medina Police Department.

The probation department scans new cases as they are received and scans historical records into the imaging database. This database allows documents to be stored in digital format and printed on demand. This increases the efficiency of the department, prevents misplaced files, saves time in retrieving the files, and reduces the physical space required for storage.

The website is hosted by Blue Domino and continues to be maintained by Uplink/MSS of Medina and Civica/CMI of Englewood. The court is continuing the effort to make the website easy to use and useful to our clients. The website allows lookups based on case scheduling for both Criminal and Traffic as well as Civil cases.

## **FOREIGN LANGUAGE INTERPRETING SERVICES**

The Court continues to see an increase in the number of criminal and traffic cases involving defendants who do not speak English and require assistance in their native language to understand the court proceedings. The Court contracted with Language Line Services of Monterey, California to provide language translation for short court proceedings (approximately 5 to 10 minutes in length) and with Monarca Language Services, a Medina business, for all other translation services.

## **WEDDINGS**

The Judge performed 51 weddings in 2011.

---

Respectfully submitted:

MEDINA MUNICIPAL COURT

MARCH 31, 2012

---

DALE H. CHASE, JUDGE

---

NANCY L. ABBOTT, CLERK