

**IN THE MEDINA MUNICIPAL COURT
MEDINA COUNTY, OHIO**

**TERMINATING CLERK CUSTOMER
SERVICE WINDOW COLLECTION
AND FILING ACTIVITY AT 4:00 P.M.
ON COURT SESSION DAYS**

JUDGMENT ENTRY

Beginning on 8/1/24, the Clerk's office will no longer accept the following items at the courthouse customer service windows **after 4:00 p.m.** on court session days:

1. Payments of any kind (e.g., for fines and costs, posting bail, filing fees, etc.); or
2. Filing of any court documents that require a filing fee at the time of filing (e.g., all civil filings, new complaints, forcible entry and detainer actions, driving privilege petitions, ALS appeals, civil motions, etc.).

This limitation to 4:00 p.m. does not apply to the following:

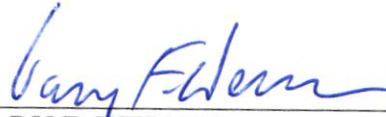
1. Documents filed in criminal cases;
2. Any Notice of Appeal of any decision of this court to the Ninth District Court of Appeals; or
3. Documents filed by facsimile transmission which do not require a filing fee.

The Court Manager shall post this Judgment Entry in prominent locations at the clerks' customer service window, in the clerk's lobby, in the court's main lobby, on the court's website, and with the Medina County Bar Association.

A copy of this Judgment Entry will also be journalized upon the commencement of every civil and criminal case opened by the clerks.

This modification is enacted to enhance the accounting and procedural efficiencies of the court's operation.

SO ORDERED.



GARY F. WERNER,
JUDGE

Date: 7/1/24

FILED
MEDINA MUNICIPAL COURT
2024 JUL -1 PM 12:18