



**Mike Kovack**  
**Clerk of Court**

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**MEDINA MUNICIPAL COURT**  
[www.medinamunicipalcourt.org](http://www.medinamunicipalcourt.org)

June 8, 2026

TO: Employers in a Garnishment Proceeding  
Judgment Creditors

RE: Garnishments and Bank Attachments

To Whom It May Concern:

Beginning July 1, 2026, the Medina Municipal Court began collecting an Administrative Fee on all judgment collections as directed by ORC 2303.20(V).

R.C. 2303.20(v) states: "A commission of two per cent on the first ten thousand dollars and one per cent on all exceeding ten thousand dollars for receiving and disbursing money, other than costs and fees, paid to or deposited with the clerk of courts in pursuance of an order of court or on judgments, including moneys invested by order of the court and interest earned on them." ORC 2303.31 dictates collection by municipal court clerks.

This fee is assessed to all funds submitted to this court via a garnishment and/or bank attachment and is deducted before those funds are sent on to the Judgment Creditor. As you calculate the amount owing on a judgment collection situation, please keep in mind the deduction of the Administrative Fee when calculating the balance due on judgments.

Sincerely,

Mike Kovack  
Clerk of Court

**Serving Medina County**

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